



## Wiltshire Learning Disability Partnership Board Meeting

21<sup>st</sup> January 2010  
Monkton Park, Chippenham



### People who came to the meeting

Sue Redmond	Department of Community Services (Chair)
David Martin	Co-Chair Partnership Board
Phil Powell	Department of Community Services
Mike Claydon	South Wilts Family Carer
Julia Davey	Department of community services
Margaret Greenman	North Wilts Family Carer
Sheriff Lawburt	Chair, West Wiltshire Partnership Board
Rhonda Ward	Department of community services
Emily Lewis	NHS Wiltshire
Jemima Milton	Councillor – Adult Social Care
Gavin Mullings	Salisbury Independent Self Advocacy Group
Boni Williams	United Response
Ian Spalding	White Horse Care Trust
Nigel Stovold	Chair Kennet planning & development group
Viv Fortune	Carer – Kennet planning & development group
Georgina Ruddle	Ridgeway Partnership NHS Trust
Caroline Loveless	Co-chair Salisbury LD Group
Caroline Cummings	Chair, Open Minds
Angie Carmichael	Chair, Transformation Board

### Supporters

Annie Clayton	Wiltshire People First
Lucy Key	Wiltshire People First
Susie Morgans	Salisbury Independent Self Advocacy Group

### Facilitators/ Observers

Maria Cattelona	Department of community services
Sam Buchanan	Wiltshire Employment Support Team



## People who could not come to the meeting

Tina Reddick  
Avril Mendel

Kennet Planning & Development Group  
Department of community services

## Introductions and Welcome



The meeting was chaired by Sue Redmond and David Martin.



David asked everyone to introduced themselves and explained how the traffic light cards worked.

## Actions from the notes of the last meeting



At the last meeting Mike asked why his son had been asked to fill in a form when he lived in supported living. Maria said this was a mistake and he only needs to fill in a form if he wants to move.

## Main Agenda

### The new Valuing People guidance



David told us about the new partnership board guidance. There are lots of things we need to look at which include;

- Making sure we have good meetings that everyone can understand and take part in.





- Giving people information that is easy to understand.



- Working on the targets that the Valuing People Now plan has set.



Our Partnership board will also need to write a report once a year to tell people about the things we are doing.

### **How does this affect Wiltshire**



Phil told the board a few things about the partnership board and how we are now. He said that there are some people at the meeting today who were at the first meeting in 2002.



The board changed 3 years ago and because we have the new guidance, it is time to make the board even better.

### **How are we going to make our board better?**



We got into groups to talk about how we can do this. There were 4 groups and they looked at;

## Have we got the right people on the board?



### List

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

A list was made of all the people that should come to board meetings. This list included people with learning disabilities and family carers, people from health and advocacy groups.



The group also thought that other people who make decisions, should be invited to our board meetings. This would be about things like housing and jobs.

### List

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

The commissioning team will look at the full list and make a plan for how this can happen.

## What other groups we should work with?



The group thought it would be good to take some of the time from our board meetings to go and visit other groups who are meeting.



Rhonda talked about a “pledge system”. This is where people make a promise to do something like contact another group or find something out. They would then have to come back to a future

meeting and tell the board what they have found out.

## How do we run the meetings?



The group talked about things like, where in Wiltshire the meetings should take place and how long they should be.

They had some other questions about;

- The pre-meetings
- What supporters are supposed to do at meetings
- The start and finish times of the meetings



## What should the structure of the board be like?



The group thought it should set up some smaller groups to do some pieces of work. We need to include other groups who are already meeting in things like housing, jobs, transport and hate crime.



The group also asked if the district groups the best way to organise this? What will they do when the learning disability fund finishes in March 2011?



We will need to think about how we do things in the future.

## Feedback – making decisions



Sue said that we would take away all these ideas and bring some plans for the new partnership board to the meeting on 24<sup>th</sup> March 2010. The plans would be talked about and agreed at this meeting.



She asked Wiltshire People 1<sup>st</sup> to look at how we can make the pre-meetings better.



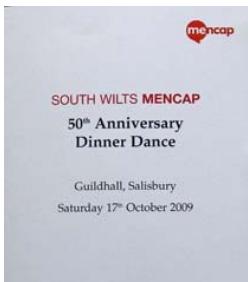
**Action: The commissioning team will meet to look at the ideas that we talked about today and will turn them into choices that the Board can look at next time.**



**Wiltshire People 1<sup>st</sup>**

**Action: Wiltshire People 1<sup>st</sup> will look at how they can improve the pre-meetings.**

## Any other business



Mike said that, as part of Mencap's 50<sup>th</sup> birthday celebration, they had a black tie ball at the Guildhall on 17<sup>th</sup> October 2009. There were 150 people at the ball.



## Dates of the next board meeting

All the Partnership Board meetings have been agreed for the next year. The next board meeting on 24<sup>th</sup> March, will be at the Civic Hall in Trowbridge.



## Please put the date in your diary

The next Board meeting will start at 10.30am and finish at 1pm.



Tea and coffee will be available from 10am while the service users have their pre-meeting.

**Dates of all other board meetings**

**Wednesday**



**May**

**Wednesday**



**July**

**Wednesday**



**September**

**One conference on**

**Wednesday**



**November**

**Please note this is a new date for conference**